



**Florida
ID&R Office**

Completing the Certificate of Eligibility
Section III and Eligibility Scenarios

FL ID&R Office
January 2018

Objectives

- ▶ Understand changes to the National Certificate of Eligibility (COE) Section III.
- ▶ Accurately apply scenarios to understand how eligibility requirement changes are reflected on Section III of the COE.
- ▶ Illustrate how recruiters are to complete Section III.

2 Completing the COE Section III and Eligibility Scenarios

**SECTION III:
Qualifying Moves and Work**

SECTION III: QUALIFYING MOVES & WORK

1. The child(ren) listed on this form moved due to economic necessity from a residence in Collier / Immokalee / FL / USA to a residence in _____ / _____ / _____ / _____

Example: The children listed in Section II, moved from Collier, Immokalee, FL to Hillsborough, Tampa, FL.

- ▶ From – location where the child(ren) resided before making a qualifying move.

4 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

1. The child(ren) listed on this form moved due to economic necessity from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL

Example: The children listed in Section II, moved from Collier, Immokalee, FL to Hillsborough, Tampa, FL.

- ▶ From – location where the child(ren) resided before making a qualifying move.
- ▶ To – location where the child(ren) moved to and completed the qualifying move.

5 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

1. The child(ren) listed on this form moved due to economic necessity from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL

Example: The children listed in Section II, moved from Collier, Immokalee, FL to Hillsborough, Tampa, FL.

- ▶ From – location where the child(ren) resided before making a qualifying move.
- ▶ To – location where the child(ren) moved to and completed the qualifying move.
- ▶ Ensure there was a move across school district lines.
- ▶ Do not leave blank.

6 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY.
The worker moved on MM/DD/YY. (provide comment)

▶ Must check **only one** option for 2.a.

7 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY.
The worker moved on MM/DD/YY. (provide comment)

▶ If a "to-join" move, complete 2.b.i.

8 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, Workers Full Name, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY.
The worker moved on MM/DD/YY. (provide comment)

▶ Write the full name of the worker in 2.b.

9 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY.
The worker moved on MM/DD/YY. (provide comment)

▶ Check the relationship of worker to migrant child(ren) in 2.b.

10 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY.
The worker moved on MM/DD/YY. (provide comment)

▶ **Do not** leave blank.

11 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on Date.
The worker moved on Date. (provide comment)

SECTION IV: COMMENTS (Must include 2b, 4a, 4b, 5*, 6a, and 6b of the Qualifying Moves & Work Section, applicable.)

▶ If the move is a "to-join" move, document [the date the child\(ren\) and the worker completed the most recent qualifying move.](#)

12 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

2. The child(ren) moved (complete both a. and b.):

a. as the worker, OR with the worker, OR to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is the child or the child's parent/guardian spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on _____
 The worker moved on _____ (provide comment)

SECTION IV: COMMENTS (Must include 2a, 4a, 4b, 4c*, 4e, and 4f of the Qualifying Moves & Work Section, applicable.)

*-Children stayed behind to finish the school year.
 -Children moved with mother to start the school year on time.*

▶ Every "to-join" move requires a comment that illustrates why the worker and child didn't move together.

13 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

3. The Qualifying Arrival Date was 07/01/17

▶ Document the Qualifying Arrival Date (**QAD**).

▶ Use two-digit month, two-digit day, and two-digit year (mm/dd/yy) format.

▶ Make sure that the **QAD** is within 36 months of the Eligibility Interview (EI).

▶ Must be completed.

14 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on _____ from a residence in _____ to a residence in _____.

a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 90 days after the move). OR

b. actively sought new qualifying work. (Worker has a recent history of moves for qualifying work (provide comment))

5. The qualifying work: * _____ was (make a selection in both a. and b.):

a. seasonal OR temporary employment

b. agricultural OR fishing work. *If applicable, check: personal subsistence (provide comment)

6. Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

a. worker's statement (provide comment), OR

b. employer's statement (provide comment), OR

c. State documentation for _____ Employer _____

Reminder: Section III; Numbers 4, 5, and 6 represent when, where, and how the individual established him/herself as the Migratory Qualifying Worker (MQW).

The information entered in 5 and 6 should reflect the work performed when the individual moved to the residence listed in 4.

15 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in _____ to a residence in _____ and:

a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

b. actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

Example: Worker moved from Collier, Immokalee, FL to Hillsborough, Tampa, FL on 07/01/17 and became a Migratory Qualifying Worker (MQW).

- ▶ Date: Enter the date when the worker established him/herself as a MQW, as two-digit month, two-digit day, and two-digit year.

16 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier Immokalee / FL / USA to a residence in _____ and:

a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

b. actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

Example: Worker moved from Collier, Immokalee, FL to Hillsborough, Tampa, FL on 07/01/17 and became a Migratory Qualifying Worker (MQW).

- ▶ Date: Enter the date when the worker established him/herself as a MQW, as two-digit month, two-digit day, and two-digit year.
- ▶ From: The location where the worker resided before moving to the location where he/she established him/herself as a MQW.

17 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

b. actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

Example: Worker moved from Collier, Immokalee, FL to Hillsborough, Tampa, FL on 07/01/17 and became a Migratory Qualifying Worker (MQW).

- ▶ Date: Enter the date when the worker established him/herself as a MQW, as two-digit month, two-digit day, and two-digit year.
- ▶ From: The location where the worker resided before moving to the location where he/she established him/herself as a MQW.
- ▶ To: The location where the worker moved to and established him/herself as a MQW.

18 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

- ▶ Check **only one** (4.a. or 4.b.).
- ▶ **Do not** leave blank.

19 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

- ▶ If you check **4.a.**, you are stating that the individual engaged in qualifying work and established him/herself as a **MQW** in Hillsborough, Tampa, FL, soon after the move.

20 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

- ▶ Please contact the ID&R Office for further instruction if a worker engages in qualifying work after 60 days.

21 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

actively sought new qualifying work AND has a recent history of moves for qualifying work (provide comment)

▶ If you check **4.b.**, then you are stating that the worker **DID NOT** engage in qualifying work in Hillsborough, Tampa, FL, but instead:

1. **“actively sought”** qualifying work **AND**
2. has **“recent history of moves”** for qualifying work.

22 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

actively sought new qualifying work AND has a recent history of moves for qualifying work (provide comment)

▶ For **“Actively Sought” (AS)** comments, the recruiter needs to explain **when** and **how** the worker took positive actions to seek qualifying work (or someone did so on his or her behalf).

▶ Examples of appropriate comments:

- The worker moved on (month/year) reasonably believing (qualifying work) would be available.
- Worker applied with/at (specific employer) on (month/year) but was not hired.
- Worker stated that someone on his behalf applied for (qualifying work) on (month/year).

According to C12. of the Non-Regulatory Guidance, the ESEA does not require any explanation of why the desired qualifying work was not secured.

23 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier / Immokalee / FL / USA to a residence in Hillsborough / Tampa / FL and:

engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

actively sought new qualifying work AND has a recent history of moves for qualifying work (provide comment)

▶ For **“Recent History of Moves” (RHM)** comments, the recruiter will need to document at least **two (2) moves**, that resulted in the engagement of qualifying work within the last 36 months from the Eligibility Interview (**EI**).

24 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier Immokalee FL USA to a residence in Hillsborough Tampa FL and:

a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

b. actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

▶ An individual's recent history of moves for qualifying work **DOES NOT have to be across school district lines.** You must, however, show a change in residence occurred due to economic necessity.

Example

Worker resides in Plant City and changes residence within Plant City due to economic necessity. After doing so, he engages in new temporary or seasonal employment. A few months later, the worker changes residence again within Plant City and engages in new temporary or seasonal employment.

According to C18, of the Non-Regulatory Guidance, this individual meets the Recent History of Moves criteria.

SECTION III: QUALIFYING MOVES & WORK

4. The worker moved due to economic necessity on 07/01/17 from a residence in Collier Immokalee FL USA to a residence in Hillsborough Tampa FL and:

a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

b. actively sought new qualifying work. AND has a recent history of moves for qualifying work (provide comment)

▶ Recruiters will need to document the **where** (*to prove change of residence*), **when** (*month/year*) and **what** (*qualifying work*) for **both** recent history moves in 4.b.

▶ Example of appropriate comment:
-The worker engaged in (qualifying work), on (month/year), in (city of residence) and engaged in (qualifying work), on (month/year), in (city of residence).

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work. * Work engaged in soon after the move

▶ Document the qualifying work that established the individual as a Migratory Qualifying Worker (**MQW**).

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work.* *Work engaged in soon after the move*

- ▶ Document the qualifying work that established the individual as a Migratory Qualifying Worker (**MQW**).
- ▶ Write down any additional qualifying work the worker may be doing at the time of the *move* (*within the first 60 days of the move*) in the comment section.

SECTION IV: COMMENTS (Must include 2b, 4a, 4b, 5*, 6a, and 6b of the Qualifying Moves & Work Section, applicable.)


Worker is also laying plastic and planting tomatoes.

28 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work.* Picking tomatoes

- ▶ Use “ing” form of the verb then the crop.



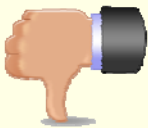
29 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work.* ~~Picking tomatoes~~ Picking tomatoes and laying plastic

DO NOT

- ▶ Just write the crop.
- ▶ Just write the activity.
- ▶ Use sentences.
- ▶ Write more than one activity.



30 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work, _____, describe agricultural or fishing work _____, was (make a selection in both a. and b.):

seasonal OR temporary employment
 agricultural OR fishing work

*If applicable, check personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

- ▶ **5.a.** - Seasonal/Temporary – check only one.
- ▶ **5.b.** - Agricultural/Fishing – check only one.
- ▶ Do not leave blank.

31 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work, _____, describe agricultural or fishing work _____, was (make a selection in both a. and b.):

a. seasonal OR temporary employment
b. agricultural OR fishing work

*If applicable, check personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

- ▶ If temporary employment was checked in **5.a.** then complete **6.**

32 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

a. worker's statement (provide comment), OR
b. employer's statement (provide comment), OR
c. State documentation for _____ Employer _____.

SECTION IV: COMMENTS (Must include 2b, 4a, 4b, 5*, 6a, and 6b of the Qualifying Moves & Work Section, applicable.)

▶ Check **6.a.** or
▶ Check **6.b.**
▶ Check only one.

33 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

a. worker's statement (provide comment) OR

b. employer's statement (provide comment), OR

c. State documentation for _____ Employer _____.

SECTION IV: COMMENTS (Must include 2b, 4a, 4b, 5*, 6a, and 6b of the Qualifying Moves & Work Section, applicable.)

Worker said he plans to work here for 7 months then plans to move to his home base.

▶ If **6.a.**, write how long the **worker** told you the work would last.

34 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

a. worker's statement (provide comment) OR

b. employer's statement (provide comment) OR

c. State documentation for _____ Employer _____.

SECTION IV: COMMENTS (Must include 2b, 4a, 4b, 5*, 6a, and 6b of the Qualifying Moves & Work Section, applicable.)

Employer only needs worker for 7 months to milk cows at his dairy farm.

▶ If **6.b.**, write how long the **employer** told you the work would last.

35 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

a. worker's statement (provide comment), OR

b. employer's statement (provide comment), OR

c. State documentation for _____ *Martin Dairies* _____.

SECTION IV: COMMENTS (Must include 2b, 4a, 4b, 5*, 6a, and 6b of the Qualifying Moves & Work Section, applicable.)

▶ Document the name of the temporary employer in **6.c.**

36 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

5. The qualifying work.* *describe agricultural or fishing work*, was (make a selection in both a. and b.):

a. seasonal OR temporary employment
 b. agricultural OR fishing work

*If applicable, check personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

▶ Personal subsistence – contact the ID&R Office for assistance in completing the COE.

37 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

7. Residency Date (mm/dd/yy)

▶ Enter the date when the child(ren) entered the present school district as two-digit month, two-digit day, and two-digit year (mm/dd/yy).
 ▶ Do not leave blank.

38 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK

8. OSY Info ONLY.			
Was OSY Profile completed?	Last grade attended	OSY Sec. II no. <u>1</u>	OSY Sec. II no. ____
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	When (year)	<u>6th grade</u>	
	Where (country)	<u>2011</u>	
		<u>Mexico</u>	

▶ Complete the OSY Profile for each OSY when feasible.
 ▶ Indicate whether you completed an OSY profile.
 ▶ Write the corresponding number from the Child Data Section (Section II).
 ▶ Document the *last grade attended*, *when*, and *where* for up to two OSY.

Note – This is the “last grade attended” not “last grade completed”.

39 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK			
§. OSY Info ONLY.			
Was OSY Profile completed?	Last grade attended	OSY Sec. II no. <u>1</u>	OSY Sec. II no. ____
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	When (year)	____	____
	Where (country)	<u>Mexico</u>	

▶ If the OSY does not remember the last grade attended or year, write a dash “-” in the space.

40 Completing the COE Section III and Eligibility Scenarios

SECTION III: QUALIFYING MOVES & WORK			
§. OSY Info ONLY.			
Was OSY Profile completed?	Last grade attended	OSY Sec. II no. <u>1</u>	OSY Sec. II no. ____
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	When (year)	<u>NA</u>	____
	Where (country)	<u>Mexico</u>	

▶ If the OSY never attended school, write NA for “never attended.”

▶ Do not write “N/A” as this could be confused with attended, but did not give the grade information.

41 Completing the COE Section III and Eligibility Scenarios

Completing Section III

Scenario 1

Samuel Martinez and his 7 year-old son moved from Tampa, Florida to Valdosta, Georgia on 10/01/2017 to pick peaches. Samuel was able to secure the job and started working three days after he arrived. He then got offered a construction job back in Tampa, Florida so he and his son moved back to Tampa on 12/14/2017.

What is the child's most recent Qualifying Move and what is the Qualifying Arrival Date for #3?

What is the worker's most recent Qualifying Move that occurred on or before the child traveled with, to-join or precede that worker?

43 Completing the COE Section III and Eligibility Scenarios

Qualifying Moves & Work Section

1. The child(ren) listed on this form moved due to economic necessity from a residence in Lowndes / Valdosta / GA / USA to a residence in Hillsborough / Tampa / FL.

2. The child(ren) moved (complete both a. and b.):
 a. as the worker, OR with the worker, OR to join or precede the worker.
 b. The worker, Samuel Martinez, is the child or the child's parent/guardian spouse.
 i. (Complete if "to join or precede" is checked in #2a.) The child(ren) moved on MM/DD/YYYY.
 The worker moved on MM/DD/YYYY. (provide comment)

3. The Qualifying Arrival Date was 12/14/17.

4. The worker moved due to economic necessity on 10/01/17 from a residence in Hillsborough Tampa / FL / USA to a residence in Lowndes / Valdosta / GA and:
 a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move), OR
 b. actively sought new qualifying work AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work, * Picking peaches was (make a selection in both a. and b.):
 a. seasonal OR temporary employment *If applicable, check:
 b. agricultural OR fishing work personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:
 a. worker's statement (provide comment), OR
 b. employer's statement (provide comment), OR
 c. State documentation for _____

Comment Section (Items include 2a, 4a, 4b, 5, 6a and 6b of the Qualifying Moves & Work Section, if applicable)

44 Completing the COE Section III and Eligibility Scenarios

Scenario 2

Roberto Moran, his wife, and 15 year-old daughter, Anna lived in Plant City, Florida. She and her parents moved to Belle Glade, Florida each summer for as long as Anna can remember so her father could pack green beans. When they moved on June 13, 2017, Mr. Moran went to the farm where he had worked the previous two summers and found that they were not hiring as many workers this summer, so he didn't get the job. He instead gets a job as a janitor at a restaurant.

How many comments are needed on this COE?

45 Completing the COE Section III and Eligibility Scenarios

Qualifying Moves & Work Section

1. The child(ren) listed on this form moved due to economic necessity from a residence in Hillsborough Plant City / FL / USA to a residence in Palm Beach / Belle Glade / FL.

2. The child(ren) moved (complete both a. and b.):
a. as the worker, OR with the worker, OR to join or precede the worker.
b. The worker, Roberto Moran, is the child or the child's parent/guardian spouse.
i. (Complete if "to join or precede" is checked in #2a.) The child(ren) moved on MM/DD/YYYY.
The worker moved on MM/DD/YYYY. (provide comment)

3. The Qualifying Arrival Date was 06/13/17.

4. The worker moved due to economic necessity on 06/13/17 from a residence in Hillsborough Plant City / FL / USA to a residence in Palm Beach / Belle Glade / FL and:
a. engaged in new qualifying work soon after the move (provide comment i) or engaged more than 60 days after the move), OR
b. actively sought new qualifying work AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work, Packing Green Beans, was (make a selection in both a. and b.):
a. seasonal OR temporary employment *If applicable, check:
 personal subsistence (provide comment)
b. agricultural OR fishing work personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:
a. worker's statement (provide comment), OR
b. employer's statement (provide comment), OR
c. State documentation for Employer

Comment Section (Must include 2b, 4a, 4b, 5, 6a and 6b of the Qualifying Move & Work Section, if applicable)
Worker moved on 6/2017 to pack green beans at Faulkner Farms but was not hired. He has packed green beans at Faulkner Farms in Belle Glade, FL on 06/2016 and 06/2015.

46 Completing the COE Section III and Eligibility Scenarios

Scenario 3

Miguel Barrientos, his wife and his three school age children moved on 04/25/2017 to Myakka City, Florida from Portland, Maine and began to plant tomatoes soon after the move. The family was identified on 10/31/2017. During the interview, the worker states that he is currently picking tomatoes.

What is the Qualifying Activity?

47 Completing the COE Section III and Eligibility Scenarios

Qualifying Moves & Work Section

1. The child(ren) listed on this form moved due to economic necessity from a residence in Cumberland Portland / ME / USA to a residence in Manatee / Myakka / FL.

2. The child(ren) moved (complete both a. and b.):
a. as the worker, OR with the worker, OR to join or precede the worker.
b. The worker, Miguel Barrientos, is the child or the child's parent/guardian spouse.
i. (Complete if "to join or precede" is checked in #2a.) The child(ren) moved on MM/DD/YYYY.
The worker moved on MM/DD/YYYY. (provide comment)

3. The Qualifying Arrival Date was 04/25/17.

4. The worker moved due to economic necessity on 04/25/17 from a residence in Cumberland Portland / ME to a residence in Manatee / Myakka / FL and:
a. engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move), OR
b. actively sought new qualifying work AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work, Planting Tomatoes, was (make a selection in both a. and b.):
a. seasonal OR temporary employment *If applicable, check:
 personal subsistence (provide comment)
b. agricultural OR fishing work personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:
a. worker's statement (provide comment), OR
b. employer's statement (provide comment), OR
c. State documentation for Employer

Comment Section (Must include 2b, 4a, 4b, 5, 6a and 6b of the Qualifying Move & Work Section, if applicable)

48 Completing the COE Section III and Eligibility Scenarios

Participant Questions

Question 1

Does the OSY profile need to be signed by the OSY?

It is recommended, but not required.

50 Completing the COE Section III and Eligibility Scenarios

Question 2

What activity should the recruiter document in #5 as Qualifying Work if they engaged in more than one?

The recruiter should document the first activity the worker engaged in soon after the move (*within the first 60 days*).

51 Completing the COE Section III and Eligibility Scenarios

Question 3

If one of the Recent History of Moves is past the 36 months, even by a month, should the recruiter contact the ID&R Office?

According to C16. of the Non-Regulatory Guidance the Department believes that the period of one’s “recent history” should not exceed 36 months prior to the date of the recruiter’s interview.

52

Completing the COE Section III and Eligibility Scenarios

Question 4

If the worker engaged in qualifying work after 60 days, do we mark 4b and provide comments such as actively sought work and two previous moves?

Has the worker Actively Sought new Qualifying Work soon after the move and has a Recent History of Moves (at least two moves) that resulted in the engagement of Qualifying Work? If so, then the recruiter could document this move as a 4b.

However, if the worker engages in qualifying work after 60 days, contact the ID&R Office.

53

Completing the COE Section III and Eligibility Scenarios

Question 5

How much time may separate the worker’s move from a child’s move “to join” a worker?

According to E4. of the Non-Regulatory Guidance the Department believes that, as best and safe practice, the child’s move should generally occur within 12 months of the worker’s move.

54

Completing the COE Section III and Eligibility Scenarios

Question 6

Must the worker have already engaged in qualifying work at the time of the eligibility interview?

No. The worker may have Actively Sought Qualifying Work and have a Recent History of Moves for Qualifying Work. In this case, a recruiter would document this as a 4b move on the COE.

Recruiters may only document 4a when the worker has engaged in qualifying work at the time of the eligibility interview.

55

Completing the COE Section III and Eligibility Scenarios

Question 6 continued...

Must the worker have already engaged in qualifying work at the time of the eligibility interview?

If an Individual is identified soon after a Qualifying Move and indicates that he or she expects to engage in new qualifying work soon, but has not yet done so, may a recruiter immediately consider the individual to be a migratory agricultural worker or a migratory fisher based on that move?

According to C9. of the Non-Regulatory Guidance, it depends. The recruiter may immediately do so only if he or she has already begun to actively seek new qualifying work and has a recent history of moves for qualifying work. Otherwise the individual has not yet met the definition of a migratory agricultural worker or a migratory fisher. The individual would become such a worker once he or she engaged in new qualifying work "soon after the move".

56

Completing the COE Section III and Eligibility Scenarios

Question 7

Is the residency date always going to be the same as the QAD?

It depends. The residency date will be the same as the QAD if the worker and the child completed the move together.

If the child moved before the worker, the residency date is the date the child entered into the present school district. The QAD would be when the worker joins the child and the qualifying move is complete.

57

Completing the COE Section III and Eligibility Scenarios

Question 8

Where do we document additional OSY information for Section III #8 if there are more than two OSY on a COE?

The recruiter should document additional school information for #8 in Section III, in the Comments section of the COE.

58

Completing the COE Section III and Eligibility Scenarios

Question 9

How many comments are needed for a 4b move?

The recruiter should document one “**actively sought**” comment **AND** two “**recent history of moves**” comments.

59

Completing the COE Section III and Eligibility Scenarios

Question 10

In Section III, #5, do we document the work the worker engaged in soon after the move, OR the work the worker is engaged in “now” at the time of the interview?

In Section III, #5 the recruiter should document the work that established the individual as the MQW. This should be the work the individual engaged in soon after the move (*within the first 60 days*).

60

Completing the COE Section III and Eligibility Scenarios

Question 11

We were instructed to leave #6 in Section III blank. Is this correct?

Section III, #6 is required only when “temporary” is checked in 5a.

61

Completing the COE Section III and Eligibility Scenarios

Question 12

Is it always required to document the employer name in Section III #6c.?

It is recommended when “temporary” is checked in 5a. but not required.

62

Completing the COE Section III and Eligibility Scenarios



Questions?

Contact us at:

Florida ID&R Office
10006 N. Dale Mabry Hwy.
Suite 102
Tampa, FL 33618
866-963-6677
fl-idr-office@esemail.org
Flrecruiter.org