

**Florida Migrant Education Program (FMEP)
Guide for Reasonable, Allowable, Necessary (RAN) Assessment of
Items Potentially Purchased with Title I, Part C Funds**

NOTE: In reviewing the information below please remember that any event or item listed below that an MEP District program wants to pay for using private dollars (contributions from collaborative partners, private donations, fund raisers, etc.) is allowable and encouraged.

Graduation and Recognition Items/Activities

Items Related to Graduation Event or Activities for Students...	Allowable	Not Allowable
Room Rental Fee	X (If there's an educational component)	
Food for Students		X
Plaques		X
Trophies		X
Graduation Pens		X
Graduation Pins		X
Graduation Ring		X
Cap and Gown	X (Based on assessment of student need)	
Graduation Invitations		X
Graduation Memory Books		X
Other Graduation Mementos		X

Recognition Items/Activities

Items Related to Recognition Event or Activities for Students...	Allowable	Not Allowable
Room Rental Fee	X (If there's an educational component)	
Food for Students		X
Plaques		X
Trophies		X
Other Recognition Mementos		X
Paper Recognition Certificates	X	
Frames for Recognition Certificates		X

Guide for Reasonable, Allowable & Necessary (RAN) Items

NOTES:

- In reviewing the information below please remember that any “not allowable” item listed below that an MEP District program wants to pay for using private dollars (contributions from collaborative partners, private donations, fund raisers, etc.) is allowable and encouraged.
- For all allowable and borderline Items remember that you need to assess if there are other sources that can provide the items or funding for the items and document that you have done this assessment.
- Generally, items listed below relate to materials that may potentially be provided to **migrant** children, families and/or Out-of-School Youth (OSY) that demonstrate a need.

	Allowable	Not Allowable	Borderline (needs a good explanation or mini-lesson (L) and/or based on <u>need</u>¹ (N))
150ct Filler paper	X		
2" Binder	X		
Antibiotic cream			X (L)
Air cards (Wi-Fi) – MEP staff use	X (If used for MEP-related services only & FMEP approved)		
Air cards (Wi-Fi)** - MEP student use	X (See note below)		
Baby oil		X	
Baby shampoo		X	
Baby wipes		X	
Backpack *			X
Band Aids	X		
Bath Set	X (If set only includes allowable items on this list)		
Bath Towel Set		X	
Blanket		X	
Buttons (promotional)		X	
Bus pass			X (N) (1-day pass for educational purposes only)
Cap	X		

Citronella Lotion			X (L)
Comb/brush set	X		
Computers given to students to keep indefinitely		X	
Dental floss	X		
Deodorant	X		
Diapers/pampers		X	
Disposable Razors	X		
Document/ID holder	X		
Drawstring Backpack *			X (L)
Drones (as part of STEM; not to be given to individual students)			X (Determined on a case-by-case basis – Must contact FMEP before purchase.)
Duffel Bag		X	
Feminine pads	X		
First Aid Kit	X		
Furniture		X	
Gas for non-MEP travel		X	
Gift cards		X	
Hair conditioner (regular or travel size)	X		
Hair shampoo (regular or travel size)	X		
Hand Sanitizer			X (L)
Incentives/door prizes		X	
Index cards			X (L)
Insect repellent-spray			X (L)
Jackets (for winter/cold weather)			X (N & L)
Latex gloves			X (L)
Laundry Soap		X	
Long Sleeve T-Shirts			X (N & L)
Lotion		X	
Lotion Travel size		X	
Lunch Tote		X	
Manicure or Pedicure set		X	
Mouthwash (regular or travel size)	X		
Movie Tickets			X (Determined on a case-by-case basis – Must contact FMEP before purchase.)
Nail Clippers		X	
Nylon or Canvas Laundry Bag with or without logo *	X		
Pencil Sharpener (non-electric) if lead pencil are provided	X		
Pens	X		

Pencils	X		
Plastic storage bag	X (If used for MEP kits or materials)		
Powder (body or baby)		X	
Rain Poncho			X (N)
Rubbing Alcohol			X (L)
Safety glasses			X (L)
School uniforms			X (N)
Soap	X		
Soap Travel size	X		
Socks			X (N)
Spanish/English dictionary	X		
Spiral notebook	X		
Sun block			X (L)
Tablets (e.g. I pads, Kindles) given to students to keep indefinitely		X	
Tissue Travel Size			X (L)
Tooth paste	X		
Toothbrush	X		
Toothpaste/brush set	X		
T-shirts for students for educational trips			X (N)
Umbrella		X	
Utilities		X	
Watches		X	
Water bottles		X	
Wet wipes		X	
Wet wipes travel		X	
Work gloves	X		
Watch		X	

¹. "Need" is determined on a case-by-case basis.

For items in blue and * – ONLY one bag would be allowed IF it contained educational materials.

** Wi-Fi cards for student educational use allowable under following conditions:

- (1) Student demonstrates need for card and no other comparable service available.
- (2) Student not provided the Wi-Fi card password/access code.
- (3) Appropriate website filters enabled.
- (4) Student/parent sign consent for use.
- (5) Check-out/check-in log for Wi-Fi card and laptop/computer maintained.
- (6) The card must be returned to MEP.
- (7) Laptop/computer provided is password-protected.

NOTE: Air cards must be FMEP approved prior to purchase.