



Florida Migrant Education Program Re-Interview Reporting Form

District: ID&R Office Sample Form completed by: MEP staff name

Date: 12/06/20 (date form is completed) **Submit with each phase of rolling re-interviews**

NOTE – Random sample ONLY INCLUDES migrant children ages 3 to 21 years old with a NEW COE (date approved) from September 1, 2020, to August 31, 2021.

Dates the Re-interview were conducted: *enter the start and end date for the rolling re-interview* (Example - November 11-15, 2020)

TARGET NUMBER OF COMPLETED RE-INTERVIEWS (How many re-interviews do you want to complete?)		25
Main Random Sample size (Same amount as the TARGET NUMBER):		25
How many from the Main Sample were re-interviewed: (Enter total number re-interviewed; indicate eligible/ineligible counts below)		19
How many were found Eligible:	19	
How many were found Ineligible:	0	
How many from the Main Sample were not re-interviewed: (Enter total number <u>not</u> re-interviewed <u>and</u> give reason(s) below)		6
Moved away:	4	
Not available:	2	
Declined to be re-interviewed:	0	
Alternate Random Sample size (Select sufficient alternates to help reach the TARGET NUMBER):		10
How many of the Alternate Sample were re-interviewed: (Enter total number re-interviewed; indicate eligible/ineligible counts below)		6
How many were found Eligible:	5	
How many were found Ineligible:	1	
How many from the Alternate Sample were not re-interviewed: (Enter total number <u>not</u> re-interviewed <u>and</u> give reason(s) below)		4
Moved away:	2	
Not available:	1	
Declined to be re-interviewed:	0	
Not needed (already reached TARGET NUMBER):		1

Please mail the Reporting Form, copies of the completed re-interview forms, and corresponding COEs to the ID&R Office (do not send by email).

FMEP ID&R Office, 10014 N. Dale Mabry Hwy. Suite 202, Tampa, FL 33618

If you have any questions, please call the office at 866.963.6677.

Re-Interview Reporting Form Instructions

- The Local Operating Agency (LOA) shall complete a Re-interview Reporting Form at the end of each phase of rolling re-interviews. Therefore, the LOA may complete the reporting form more than once during the performance period.
- Date range Re-interview was conducted – The LOA should enter the start and end date for the rolling re-interview.
- The Target Number represents the total number of re-interviews the LOA planned to complete.
- Reminder – The Main Sample (MS) size has to be the same amount as the Target Number. Enter that number.
 - Enter how many in the MS were re-interviewed and indicate how many of these were found eligible and ineligible.
 - Enter how many in the MS were not found. Of this number, indicate how many moved away, were not available (after multiple attempts), and how many declined to be re-interviewed.
 - $MS \text{ re-interviewed} + MS \text{ not re-interviewed} = MS \text{ size AND} = \text{Target Number}$
- Reminder – The Alternate Sample (AS) should be of sufficient size to help reach the Target Number. Enter that number.
 - Enter how many in the AS were re-interviewed and indicate how many of these were found eligible and ineligible.
 - Enter how many in the AS were not found. Of this number, indicate how many moved away, were not available (after multiple attempts), and how many declined to be re-interviewed.
 - Enter how many in the AS were not needed because the Target Number was reached.
 - $AS \text{ re-interviewed} + AS \text{ not re-interviewed} = AS \text{ size}$
- $\text{Total MS re-interviewed} + \text{Total AS re-interviewed} = \text{Target Number}$
- Within 30 days of each phase of rolling re-interviews, the LOA shall mail the following documents to the ID&R Office. Please submit copies – LOAs should maintain the originals.
 - A copy of the Re-interview Reporting Form (refer to next section)
 - Copies of the completed re-interview forms and the forms for re-interviews that were attempted but contact was not made with the sample.
 - Copies of each corresponding Certificate of Eligibility (COE).
 - NOTE - The LOA should submit a copy of the original COE and a copy of the corrected COE when *Eligible with corrections on COE required* is checked.
- All forms must be submitted no later than September 1st of each year.
- It is not necessary to include the forms and COEs for any AS that was not used in the re-interview because the target number of COEs was reached.