

## 2016-2017 FLMEP Mid-Year Evaluation Report

Pertinent information about the content and due date of the **Migrant Education Program (MEP) District Self-Evaluation 2016-2017 Mid-Year Report** is identified in this document. We strongly encourage you to utilize the **FMEP Evaluation Guidebook**; however, please contact Chandra Hayes by email or phone (850-245-9984) if you have any questions as you complete your reports.

**Report Due Date:** **Tuesday, January 31, 2016**  
**Link to Documents:** <http://flrecruiter.org/node/265>

**Submit Report to:** **Chandra Hayes** by email ([Chandra.Hayes@fldoe.org](mailto:Chandra.Hayes@fldoe.org))

**Report Format:** For your mid-year report, use the **MEP District Self-Evaluation Reporting Template (Excel file)** and complete the content areas listed under Report Content.

**Report Content:** The content areas in the **MEP District Self-Evaluation Reporting Template** that need to be completed to constitute the submission of a full mid-year report are identified in the table below.

**Report Period:** Provide activities started **08/01/2016** through (at minimum) **12/31/2016**. January 2017 activities can be included in the Mid-Year Report.

**Complete only the sections in the MEP District Self-Evaluation Reporting Template for the 2016-17 Mid-year Report as noted in the table below.**

Reporting Template Worksheet	Tables In Worksheet	Fields in Tables
Program Information	<b>Project Information</b>	All fields
Program Implementation – Staff Development (2a)	<b>Migrant Program Staff Development/Training</b>	All fields
	<b>Percentage of Staff Receiving Staff Development</b>	All fields
Program Implementation – Partners (2b)	<b>Partnerships</b>	All fields
Program Implementation – Parents (2c)	<b>Parent Involvement Activities</b>	All fields
	<b>Parent Survey (if applicable)</b>  *Complete this table <b>ONLY IF</b> you have administered your parent survey and analyzed the results. You have until the end of the school year to do this but some of you may have done this early because of your migration peak times.	*All fields
	<b>Survey Administration Open-ended Questions (if applicable)</b>  *Complete this table <b>ONLY IF</b> you have administered your parent survey and analyzed the results. You have until the end of the school year to do this but some of you may have done this early because of your migration peak times.	*All fields

Reporting Template Worksheet	Tables In Worksheet	Fields in Tables
Program Implementation – Identification and Recruitment (2c)	<b>Rolling Re-interview</b> <i>(if applicable)</i>  *Answer question <b>ONLY IF</b> you have conducted a rolling re-interview; otherwise, you may answer the question when the end-of-year template is submitted.	*Rolling re-interview question only.  <b>Remaining open-ended questions to be completed for the end-of-year-template.</b>
Program Implementation – Additional Information (2e)	<b>Do not complete</b>	<b>Open-ended questions to be completed for the end-of-year-template.</b>
Student Activities – Reading (3a)	<b>Activities</b> District Implemented or Facilitated Intended to Influence Migrant Student Achievement in <b>READING</b>	All fields <b>EXCEPT</b> : <ul style="list-style-type: none"> <li>• Actual Total Students Participating per Year (unduplicated)</li> <li>• Average Total # of Hours Per Student</li> </ul>
Student Activities – Math (3b)	<b>Activities</b> District Implemented or Facilitated Intended to Influence Migrant Student Achievement in <b>MATHEMATICS</b>	All fields <b>EXCEPT</b> : <ul style="list-style-type: none"> <li>• Actual Total Students Participating per Year (unduplicated)</li> <li>• Average Total # of Hours Per Student</li> </ul>
Student Activities – Graduation (3c)	<b>Activities</b> District Implemented or Facilitated Intended to Influence Migrant Student Achievement in <b>GRADUATION</b>	All fields <b>EXCEPT</b> : <ul style="list-style-type: none"> <li>• Actual Total Students Participating per Year (unduplicated)</li> <li>• Average Total # of Hours Per Student</li> </ul>
Student Activities – School Readiness (3d)	<b>Activities</b> District Implemented or Facilitated Intended to Influence Migrant Student Achievement in <b>SCHOOL READINESS</b>	All fields <b>EXCEPT</b> : <ul style="list-style-type: none"> <li>• Actual Total Students Participating per Year (unduplicated)</li> <li>• Average Total # of Hours Per Student</li> </ul>
Student Activities – OSY (3e)	<b>Activities</b> District Implemented or Facilitated Intended to Influence Migrant Student Achievement in <b>OUT-OF-SCHOOL YOUTH</b>	All fields <b>EXCEPT</b> : <ul style="list-style-type: none"> <li>• Unduplicated OSY Count Served</li> <li>• % of OSY Served through Access Resources</li> <li>• % of OSY Served through Survival English Skills</li> <li>• % of OSY Served through Life Skills Training</li> <li>• Actual Total OSY Participating per Year (unduplicated)</li> <li>• Average Total # of Hours Per OSY</li> </ul>
Student Activities – Health (3f)	<b>Activities</b> District Implemented or Facilitated Intended to Influence Migrant Student Achievement in <b>HEALTH</b>	All fields <b>EXCEPT</b> : <ul style="list-style-type: none"> <li>• Total # MEP Families Unduplicated</li> <li>• % Families Served Through Educational/Referral Services</li> <li>• Total Migrant Students Including OSY Unduplicated</li> <li>• % Students Served Through Educational/Referral Services</li> <li>• Actual Total of Families Served Through Health/Support Services</li> <li>• Actual Total # of Students Served (including OSY) Through Health/Support Services</li> <li>• Average Total # of Hours Per OSY</li> </ul>

Reporting Template Worksheet	Tables In Worksheet	Fields in Tables
Student Activities – Surveys (3g)	Additional Student Activities and Engagement – <b>Student Survey</b> ( <i>if applicable</i> )  *Complete this table <b>ONLY IF</b> you have administered your student survey and analyzed the results. You have until the end of the year to do this but some of you may have done this early because of your migration peak times.	*All fields
Student Outcomes – Reading (4a)	Do not complete	<i>To be completed for the end-of-year-template.</i>
Student Outcomes – Math (4b)	Do not complete	<i>To be completed for the end-of-year-template.</i>
Student Outcomes – High School Graduation & End-of-Course Exams (4c)	Do not complete	<i>To be completed for the end-of-year-template.</i>
Student Outcomes – School Readiness (4d)	Do not complete	<i>To be completed for the end-of-year-template.</i>

**NOTE: You do not need to complete any tables on the Student Outcomes Worksheets for your Mid-Year Report.**